

FEDERAL GOVERNMENT COLLEGE, KEFFI

P.M.B. 003, KEFFI, NASARAWA STATE

INVITATION TO TENDER FOR 2018 CAPITAL PROJECTS FEDERAL GOVERNMENT COLLEGE, KEFFI

(1.0) INTRODUCTION

(1.1) Federal Government College (FGC) Keffi wishes to execute the under listed projects as approved in the 2018 Capital Appropriation.

(1.2) The College invites experienced and competent contractors/suppliers to submit bids for the execution of the following projects:

(2.0) SCOPE OF WORK/SUPPLY

(2.1) Category A (Works)

Lot No. Project Title/Description

W1 Construction of one (1) Block of Girls Hostel for 250 Students

W2 Renovation of four (4) Hostels

W3 Completion of new Administrative Block

W4 Renovation of two (2) Blocks of Classrooms

W5 Construction of one (1) Block-of Physics Laboratory

Category B (Goods)

Lot No. Supply Title/Description

G6 Provision and Installation of Sporting Equipment and Facilities.

G7 Supply of Office Furniture and Equipment for Vice Principals offices and two (2) Staff rooms.

(3.0) ELIGIBILITY REQUIREMENTS

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) Including Form CAC2 and CAC7;
- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December 2018: with minimum average turnover of N20, 000,000.00(N20 Million);
- (c) Evidence of current Pension Compliance Certificate valid till 31 December, 2018:
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December 2018:
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2018:
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/19 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal Government College Keffi or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and so confirm that all information presented in its bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years i.e 2015, 2016, 2017;
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed:
- (j) Company Profile with the Curriculum Vitae of key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN. ARCON, CORBON etc.);
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and photographs of the projects;
- (l) List of Plants/Equipment with proof of Ownership/lease (where applicable);
- (m) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head paper bearing amongst others, the Registration Number

(RC) as issued by the Corporate Affairs Commission (CAC), Contact Address. Telephone Number (preferably GSM No.), and e-mail address. The Letterhead paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the Firm.

(4.0) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Vice Principal Special Duties, Administrative Block, F.G.C Keffs Nasarawa State, with evidence of payment of non-refundable fee of N10, 000.00 per Lot, paid into the F.G.C.Keffi Remita Account in any commercial bank.

(5.0) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in VIS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid", Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to: The Principal, Federal Government College Keffi, Nasarawa State; and clearly marked with the name of the project and the Lot number. Furthermore, the reverse of each sealed envelope should have the name and the address of the bidder and drop in the designated Tender Box in front of the Principal's office not later than **12.00 noon on Monday 17 September 2018**.

(6.0) OPENING OF BID

The technical bids will be opened immediately after the deadline for submission i.e **12.00 noon on Monday 17 September 2018**. in the Hall of Fame, F.G.C Keffi in the presence of the bidders or their representatives, while the Financial bid will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of the Vice Principal Special Duties. Administrative Block F.G.C Keffi as the F.G.C Keffi will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Vice Principal Special Duties on e-mail fgckeffi@gmail.com.

(7.0) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots.
- (d) All cost will be borne by the bidders:

(e) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of un-successful bidders will be returned un-opened;

(f) The F.G.C. Keffi is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without -incurring any liabilities in accordance with section 28 of the Public Procurement Act 2007.

SIGNED

THE PRINCIPAL,

FEDERAL GOVERNMENT COLLEGE KEFFI